

November 2018

INZ 1015



# Work Visa Application

based on qualifications, employment or humanitarian reasons

## Apply for your visa online – it's faster & easier

The fastest and easiest way to apply for a work visa is online. Once you have your documents prepared, it should take less than 15 minutes to complete the online application form. Your employer can help you complete the form, but they can't provide you with immigration advice.

To apply online, go to <https://online.immigration.govt.nz>

### Who uses this form

#### Visas based on employment

- Essential Skills
- Work to Residence: Accredited Employer
- Work to Residence: Arts Culture and Sports
- Work to Residence: Long Term Skill Shortage List
- Specific Purpose or Event
- Primary Sector Trainees
- Free Trade Agreement special work
- Student and trainee work
- Work exchange

- Foreign crew of fishing vessels
- Religious Worker

#### Visa based on qualifications gained in New Zealand

- Post-study work visa

#### Visas based on humanitarian reasons

- Refugee or protection status claimant
- Victim of Domestic Violence

### Who cannot use this form

Do not use this form to apply for a visa under the following categories:

- Partnership (use form INZ 1198)
- Working holiday (apply online at [www.immigration.govt.nz](http://www.immigration.govt.nz))
- Recognised seasonal employer (use form INZ 1142)
- China Skilled Work (use form INZ 1158)

- Performing Artists, Entertainers and Entertainment Industry Personnel (use form INZ 1187)
- You cannot include family members on this form. Your partner must use the *Partnership Visa Application (INZ 1198)*. Dependent children must use the *Student Visa Application (INZ 1012)* or the *Visitor Visa Application (INZ 1017)*

### Immigration Advisers Licensing Act 2007

Under the Immigration Advisers Licensing Act 2007 it is an offence to provide immigration advice without being licensed or exempt. If your immigration adviser is not licensed when they should be, Immigration New Zealand will return your application.

For more information and to view the register of licensed advisers, go to the Immigration Advisers Authority website [www.iaa.govt.nz](http://www.iaa.govt.nz) or email [info@iaa.govt.nz](mailto:info@iaa.govt.nz).

Lawyers provide immigration advice and are exempt from licensing under the Immigration Advisers Licensing Act 2007. For more information and to view the register of immigration lawyers, go to the New Zealand Law Society website [www.lawsociety.org.nz](http://www.lawsociety.org.nz).

### Refer to the *Work Visa Guide*

The *Work Visa Guide (INZ 1016)* contains important information about the requirements for a work visa and how to complete the form. It can be downloaded from [www.immigration.govt.nz/forms](http://www.immigration.govt.nz/forms).

**When filling in this form, write clearly in English using CAPITAL LETTERS.**

## Application checklist

### All applicants must provide:

- Completed, signed application form.
- Appropriate application fee and immigration levy.
- Two passport-sized colour photographs.
- Passport or travel document\*.
- Medical and chest X-ray certificates if required by Section C: Your health.
- Police certificates if required by Section D: Your character.

### Applicants for visas based on employment must also provide:

- A job offer, including a job description and the details of pay and conditions of the proposed employment.
- Evidence of qualifications relevant to the job offer.
- Evidence of work experience relevant to the job offer.
- Evidence they have met or are able to meet any necessary New Zealand registration requirements.

### Visas based on employment include the following types:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Essential Skills</li> <li>• Work to Residence: Accredited Employer</li> <li>• Work to Residence: Arts Culture and Sports</li> <li>• Work to Residence: Long Term Skill Shortage List</li> </ul> | <ul style="list-style-type: none"> <li>• Approved in Principle</li> <li>• Specific Purpose or Event</li> <li>• Free Trade Agreement special work</li> <li>• Work exchange</li> <li>• Religious Worker</li> <li>• Primary Sector Trainees</li> </ul> |
|--|---|

Additional requirements based on the type of visa you are applying for are listed below:

If I am applying for...	I must also provide...
<input type="checkbox"/> an Essential skills work visa	<input type="checkbox"/> Completed <i>Employer Supplementary Form (INZ 1113)</i> and associated documents. <input type="checkbox"/> <i>Skills Match Report</i> , completed by Work and Income, if my job offer is ANZSCO skill level 4-5.
<input type="checkbox"/> a Work to Residence: Arts, culture and sport work visa	<input type="checkbox"/> Completed <i>Talent (Arts, Culture and Sports) Sponsorship Form (INZ 1091)</i> and associated documents. <input type="checkbox"/> Evidence of my international reputation in my declared field and evidence I am still prominent in that field.

*\*While you can provide a certified copy of your passport with your application, we highly recommend you provide your original passport. This will enable us to process your application faster and it may be needed to complete your application. Please note during the processing of an application an immigration officer may request any document, including your original passport.*

<input type="checkbox"/>	a Work to Residence: Long Term Skill Shortage List work visa	<input type="checkbox"/>	Completed <i>Employer Supplementary Form (INZ 1113)</i> and associated documents.
<input type="checkbox"/>	Silver Fern Practical Experience visa	<input type="checkbox"/>	Completed <i>Employer Supplementary Form (INZ 1113)</i> and associated documents.
<input type="checkbox"/>	Specific purpose or event work visa	<input type="checkbox"/>	Description of the specific purpose or event for which I am coming to New Zealand.
<input type="checkbox"/>		<input type="checkbox"/>	Evidence of the specific purpose or event and if applicable, a completed <i>Employer Supplementary Form (INZ 1113)</i> .
<input type="checkbox"/>	Primary Sector Trainees visa	<input type="checkbox"/>	Evidence as specified in the primary sector trainee visa requirements of the <i>Work Visa Guide (INZ 1016)</i>
<input type="checkbox"/>	Foreign crew of fishing vessels work visa	<input type="checkbox"/>	Evidence as specified in 'Foreign crew of fishing vessels visa requirements' on page 9 of the <i>Work Visa Guide (INZ 1016)</i> .
<input type="checkbox"/>	Religious Worker visa	<input type="checkbox"/>	Completed <i>Sponsorship Form for Religious Workers (INZ 1190)</i> and associated documents.
<input type="checkbox"/>	Work exchange visa	<input type="checkbox"/>	Evidence of acceptance to approved work exchange.
<input type="checkbox"/>		<input type="checkbox"/>	Evidence of medical and dental insurance.
<input type="checkbox"/>		<input type="checkbox"/>	Evidence I hold (or can purchase) outward travel from New Zealand.
<input type="checkbox"/>	Post-study work visa	<input type="checkbox"/>	Evidence I have completed a New Zealand tertiary qualification(s).
<input type="checkbox"/>		<input type="checkbox"/>	Evidence I have a minimum of NZ\$4200 in funds available to maintain myself.

**Note:** Detailed information about the type of documents you should provide in support of your application is available on the Immigration New Zealand website, [www.immigration.govt.nz](http://www.immigration.govt.nz).

If your circumstances are not covered in the above list, refer to the Immigration New Zealand website, [www.immigration.govt.nz/work](http://www.immigration.govt.nz/work), or the Immigration New Zealand Operational Manual, [www.immigration.govt.nz/opsmanual](http://www.immigration.govt.nz/opsmanual), for information about the documents you must provide.

## What type of work visa are you applying for?

### Visas based on employment

- Essential Skills
- Work to Residence: Accredited Employer
- Work to Residence: Arts Culture and Sports
- Work to Residence: Long Term Skill Shortage List
- Approved in Principle
- Specific Purpose or Event
- Primary Sector Trainees
- Free Trade Agreement special work
- Work exchange
- Foreign crew of fishing vessels
- Religious Worker

Student and trainee work

Other (specify) \_\_\_\_\_

### Visa based on qualifications gained in New Zealand

Post-study work visa

### Visas based on humanitarian reasons

Refugee or protection status claimant

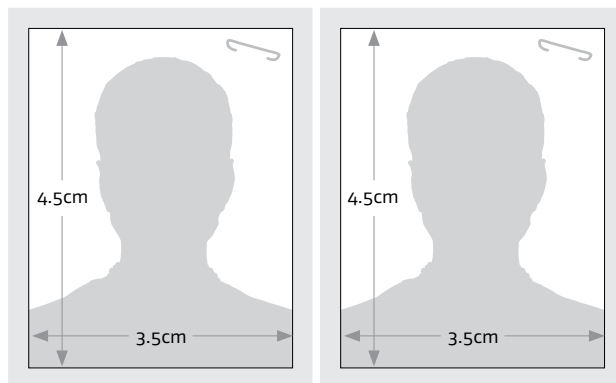
Victim of Domestic Violence

Other (specify) \_\_\_\_\_

## Section A Personal details

**i** For more information about the questions in this section, see 'Completing Section A: Personal details' in the *Work Visa Guide*.

Attach **two** colour passport-size photographs of yourself here. The photographs must be less than six months old. Write your full name on the back of both photographs.



**A1** Name as shown in passport

Family/last name

\_\_\_\_\_

Given/first name(s)

\_\_\_\_\_

**A2** Preferred title Mr  Mrs  Ms  Miss  Dr

Other (specify) \_\_\_\_\_

**A3** Other names you are known by or have ever been known by

\_\_\_\_\_

**A4** Gender  Male  Female

**A5** Date of birth

**A6** Town/city of birth

Country of birth

**A7** Passport details

Number

Country

Expiry date

**A8** Other citizenships you hold

**A9** Partnership status

Single

Separated

Partner/De facto

Divorced

Married/in civil union

Engaged

Widowed

## Section B Contact details

Note: We prefer to contact you using email. Please provide your email address if you have one.

**B1** Your current residential address:

Address

Telephone (landline)  Telephone (mobile)

Email

**B2** If you are currently in New Zealand, your most recent overseas address:

Address

**B3** Name and address for communication about this application.

Same as address at **B1**, or  as below

Name of contact person

Organisation name (if applicable) and address

New Zealand Business Number  For help search: [www.nzbn.govt.nz](http://www.nzbn.govt.nz)

Telephone (daytime)  Telephone (evening)

Email

**B4** Do you authorise the person stated at **B3** to act on your behalf?  Yes  No

**B5** Do you authorise all other licensed immigration advisers or persons exempt from licensing who work for the organisation named at **B3** to act on your behalf (if applicable)?

Yes Note: the person identified at **B3** will receive all communication from Immigration New Zealand.

No Only the person indicated at **B3** may act on my behalf.

**B6** Have you received immigration advice on this application?

**i** You can find a definition of immigration advice at [www.immigration.govt.nz/advice](http://www.immigration.govt.nz/advice).

Yes Make sure that your immigration adviser completes 'Section H: Immigration adviser's details'.

No

**B7** Names and addresses of any friends, relatives, or contacts you have in New Zealand (if applicable).

Name

Address

Relationship  Date of birth (if known)

Name

Address

Relationship  Date of birth (if known)

## Section C Your health

**i** For more information about the questions in this section, see 'Completing Section C: Your health' in the *Work Visa Guide*.

**C1** Do you have tuberculosis (TB)?  Yes  No

**C2** Do you have any medical condition that requires, or may require, one of the following during your stay in New Zealand?

- Renal dialysis  Yes  No
- Hospital care  Yes  No
- Residential care  Yes  No

Residential care is defined as in-patient care for people with psychiatric, sensory or intellectual disabilities or live-in facilities for the aged.

**C3** If you have answered Yes to any of the questions in **C1** and **C2**, provide details.

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**C4** Are you pregnant?

- Yes Date you are due to give birth 

D	D	M	M	Y	Y	Y	Y
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 Go to **C5**
- No Go to **C6**

**C5** If you intend to give birth in New Zealand, please indicate how the cost of maternity health services will be paid for and provide the relevant evidence.

- Not applicable as I do not intend to give birth in New Zealand.
- I am, or will be eligible for publicly-funded maternity health services and have provided evidence of my eligibility.
- I will cover the cost myself and have attached copies (not originals) that I have at least NZ\$9000 of funds available.
- My sponsor has guaranteed to cover the cost and I have attached a completed *Sponsorship Form for Temporary Entry (INZ 1025)*.

### Medical certificates you must provide

**C6** Will you be in New Zealand for more than six months in total?

- No You do not have to provide a chest X-ray certificate or a medical certificate. Go to Section D: Your character.
- Yes You may have to provide a chest X-ray certificate and a medical certificate if indicated at **C7**.

**C7** How long do you intend to stay in New Zealand? If you are in New Zealand, this includes time you have already spent here.

- More than six months but not more than 12 months. You must provide a Chest X-ray Certificate (INZ 1096) if you are from, or have visited for more than three months, a place that is not listed as having a low incidence of tuberculosis unless the notes below apply to you. Then go to **C8**.
- More than 12 months. You must provide a Chest X-ray Certificate (INZ 1096) and a General Medical Certificate (INZ 1007). See notes below, then go to **C8**.

Notes:

- Refer to 'Completing Section C: Your health' in the *Work Visa Guide (INZ 1016)* for the 'List of countries, areas and territories with a low incidence of tuberculosis'.
- Pregnant women are not required to have an X-ray, unless a special report is required.
- You do not need to provide a chest X-ray certificate if you have provided one which was issued less than 36 months ago, with a previous Immigration New Zealand application, unless your health has deteriorated since your previous certificate was issued, or unless you have spent six consecutive months since your previous certificate was issued, in a place not listed as having a low incidence of tuberculosis.
- You do not need to provide a medical certificate if you have provided one which was issued less than 36 months ago, with a previous Immigration New Zealand application, unless your health has deteriorated since your previous certificate was issued.

**C8** Tick the option below which applies to you

I am required to provide both a *Chest X-ray Certificate (INZ 1096)* and a *General Medical Certificate (INZ 1007)*. Go to **C9**.

I am required to provide only a *Chest X-ray Certificate (INZ 1096)* because:

I am staying between six to 12 months and I am from, or have visited for more than three months, a place that is not listed as having a low incidence of tuberculosis, go to **C9**; or

I have previously provided a chest X-ray certificate; however:

it was dated by the radiologist more than 36 months ago go to **C9**, or

my health has deteriorated since my last certificate was issued, or

I have spent six consecutive months since my previous certificate was issued, in a place not listed as having a low incidence of tuberculosis. Go to **C9**.

I am required to provide a *Chest X-ray Certificate (INZ 1096)*, however, as I am pregnant I am not required to have an X-ray; and:

I am not required to provide a *General Medical Certificate (INZ 1007)* at this stage; or

I have therefore provided only a *General Medical Certificate (INZ 1007)*. Go to **C9**.

I am required to provide a *General Medical Certificate (INZ 1007)* because:

I have provided a chest X-ray certificate which was issued less than 36 months ago with a previous Immigration New Zealand application, or

I have previously provided a medical certificate, however:

it was dated by the examining physician more than 36 months ago; or

my health has deteriorated since my last certificate was issued. Go to **C9**.

I do not have to provide a *Chest X-ray Certificate (INZ 1096)* or a *General Medical Certificate (INZ 1007)* at this stage because:

• I have provided a medical certificate and chest X-ray certificate which were issued less than 36 months ago, with a previous Immigration New Zealand application; and

• my health has not deteriorated; and

• I have not spent six consecutive months in a place which is not listed as having a low incidence of tuberculosis since my previous certificate was issued. Go to Section D: Your character.

**C9** Tick the option that applies to you: Is a physician submitting your medical and/or chest X-ray certificate to Immigration New Zealand on your behalf?

**Yes** Has your physician supplied you with an eMedical Reference Code (NZER)?

**Yes** Enter your eMedical Reference Code here: \_\_\_\_\_

**No** Enter the name of the clinic that is submitting your health information: \_\_\_\_\_

**No** If the physician has returned the medical and/or chest X-ray certificate to you, then you will need to submit these with your visa application.

## Section D Your character

All applicants must complete this section. If your application is declined for character reasons, Immigration New Zealand may place a notation in your passport indicating that you applied for a visa for New Zealand.

**i** For more information about the questions in this section, see 'Completing Section D: Your character' in the *Work Visa Guide*.

**D1** Have you been convicted at any time of any offence, including any driving offence? *Please note that this includes any conviction(s) outside of New Zealand subsequently cleared or wiped by 'clean slate' legislation.*

Yes  No

**D2** Are you currently:

- under investigation  Yes  No
- wanted for questioning  Yes  No
- facing charges  Yes  No

for any offence in any country?

**D3** Have you ever been:

- excluded  Yes  No
- refused entry  Yes  No
- removed or deported  Yes  No

from any country, including New Zealand?

**D4** Have you ever been refused a visa/permit to visit, work, study or reside in any country?

Yes  No

**D5** Have you ever been a member of, or adhered to, any terrorist organisation?  Yes  No

**D6** Have you had (or currently have) an association with, membership of, or involvement with, any government, regime, group or agency that has advocated or committed war crimes, crimes against humanity and/or other gross human rights abuses?  Yes  No

If you have answered yes to any of the questions above give full details. This includes full details of any charges, convictions and the sentence or penalty imposed. Continue on a separate piece of paper if necessary.

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### Police certificates you must provide

Select the appropriate option to indicate whether you are required to provide a police certificate with this application. Police certificates must be less than six months old when you submit them to Immigration New Zealand.

**D7** You must provide police certificates from your country of citizenship and any country you have lived in for five years or more since the age of 17 if:

- you are applying for a work to residence visa, or
- you plan to be in New Zealand for 24 months or longer (including any time you have already spent in New Zealand), and, either
  - you have not provided police certificates to Immigration New Zealand with a previous visa application, or
  - you have provided police certificates to Immigration New Zealand but those certificates were issued more than 24 months ago.

**D8** You do not have to provide police certificates if:

- you are not intending to be in New Zealand for 24 months or longer, or
- you have already provided police certificates to Immigration New Zealand with a previous visa application and those police certificates were issued less than 24 months ago.

## Section E Employment and qualifications

Applicants who hold a current New Zealand work visa may go to Section F: Job offer. All other applicants must complete this section.

**E1** If you are currently employed, provide details

Employer's name

Employer's address

New Zealand Business Number  For help search: [www.nzbn.govt.nz](http://www.nzbn.govt.nz)

Telephone  Email

Your position:

**E2** List all periods of previous employment, including self-employment and employment outside New Zealand.

Date from (DD/MM/YY)	Date to (DD/MM/YY)	Name of employer	Location	Type of work/occupation/job title
/ /	/ /			
/ /	/ /			
/ /	/ /			
/ /	/ /			

**E3** Give details of all qualifications you hold. If you have no qualifications, write 'No qualifications'.

Name of qualification	Date obtained (DD/MM/YY)	Institution where gained
	/ /	
	/ /	
	/ /	
	/ /	

## Section F Job offer

**F1** Do you have a job offer in New Zealand?

Yes  No Go to 'Section G: Declaration by applicant'.

**F2** Name and address of employer who has offered you a job.

Employer's name

New Zealand Business Number  For help search: [www.nzbn.govt.nz](http://www.nzbn.govt.nz)

Employer's address

Telephone  Email

**F3** Name of position offered

Write the ANZSCO occupation code (eg 321212 Diesel Motor Mechanic) for the job you have been offered.

**i** ANZSCO is the Australian and New Zealand Standard Classification of Occupations. You can search the ANZSCO by going to [www.immigration.govt.nz/anzsco](http://www.immigration.govt.nz/anzsco).







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## Returning your documents

Please return documents to me by secure post at the address given at:

B1

B2

B3

### Deciding whether you are eligible for a visa

Immigration New Zealand collects the information about you on this form to decide whether you are eligible for a work visa. We may also use the information to contact you for research purposes or to advise you on immigration matters.

Collecting the information is authorised by the Immigration Act 2009 and the Immigration Regulations made under that Act. You do not have to provide the information, but if you do not we are likely to decline your application.

### Deciding whether you are eligible to board a flight to New Zealand

The information we collect may also be used to determine whether you are allowed to board a flight to New Zealand. We will not share your personal information with airline check-in agents; however, we will send a boarding message to the airline check-in agent based on the information you have provided in this form.

Immigration New Zealand may also share the information you have provided with other government agencies that are entitled to it by law, or with other agencies (as you have agreed in the declaration).

You are able to ask for the information we hold about you and have any of it corrected if you think it is necessary. The address of Immigration New Zealand is PO Box 1473, Wellington 6140, New Zealand. This is not where your application should be sent.

Sometimes we may ask for additional documents or information so that we can consider it with this application.

### Other documents you may wish to send

You may wish to send other documents or information so that we can consider it with this application. Send photocopies only (not original documents), as these documents will not be returned to you. If we need to see an original document, you will be asked to produce it later.

### VisaView

It is an offence to employ a person who is not entitled to work in New Zealand. One way for employers to avoid committing this offence is to check a person's entitlement to work with Immigration New Zealand's online VisaView system. Disclosure of information through VisaView is authorised by legislation.

If you believe that an employer has been given the wrong entitlement information about you via VisaView, you may contact the Immigration Contact Centre (0508 558 855) to request correction of that information.



### Section J

### Paying your application fee and immigration levy

To find out how much to pay, where to send your application, and how long a decision may take, see [www.immigration.govt.nz/fees](http://www.immigration.govt.nz/fees).

### Your application fee and immigration levy

Amount you are paying:

Amount

Currency

(e.g. NZD, USD, RMB)

Application number

(office use only)

### Preferred methods of payment

We recommend that you use one of the following methods of payment for better security and faster processing:

Bank cheque/bank draft

Credit card (choose one)

Mastercard  Visa

SWITCH card (UK only)  SWITCH card Issue number

Name of cardholder

Card number

CVC/CVV number

Note: your CVC/CVV number is the three-digit number found on the signature strip on the back of your credit card.

Expiry date

Signature of cardholder

Date

### Other methods of payment

Personal cheque. Note that we will hold your application for 10 working days to allow the cheque to be cleared.

Cash. Our New Zealand offices do not accept cash. Most of our offices outside New Zealand do not accept cash.

**We do not accept money orders.**

New Zealand Government